



Board Meeting

Monday 3rd November 2008
1.00-4.00pm
Nottingham Trent University

Attendees:

Ted Cantle, Chair	Steve Clarke	Pam Jardine
James Hayter	Anne Rippon	Steve Bradley
Bryan Steel	Geoff Waller	Adrian Bradley
Sue Connor	Nigel Eatch	Sandra Lee
John Briggs	Ken Pollard	Simon Starr

Apologies

Steve Palframan	Hugh White	Stephen Jackson
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Welcome and apologies

Ted welcomed everyone to Nottingham Trent University and thanked Simon for the hospitality. Sport in Nottinghamshire Annual Reviews were circulated to all.

Minutes of the meeting of 24 July 2008

The minutes were agreed as being accurate

Matters Arising

There were no Matters Arising.

Action Log

Outstanding items:

KP to finalise Professional Indemnity cover through NTU's insurance brokers now details have been provided.

The Memorandum of Understanding is still being discussed with NTU, but it is expected to be signed off shortly.

Declarations of Interest

There were no Declarations of Interest

Action: Board Members were reminded that they need to complete a declaration of interests form. SS to circulate these to all.

Risk Register

The Board monitored and noted the Quarterly Risk Register report

Simon presented the Risk Register, noting that most risks were reducing as details of future funding and requirements were finalised.

TC questioned Sport Nottinghamshire's succession planning procedures, especially relating to the Director's post.

Action: SS and TC to review succession planning

Presentation by Adrian Bradley on the restructure of Nottinghamshire County Council's Sport Development team

Adrian Bradley shared the proposed structure of NCC's Sports Development team. These details were still subject to final consultation and political approval. The presentation demonstrated the significant funding contribution made to sports development in Nottinghamshire by the County Council, which is in the region of £750k per annum and includes additional support for talented athletes recently supported by members. Further support of around £110k per annum has been awarded by Sport England for a 3 year period to enhance work supporting specific NGB work.

Adrian explained that the success of the County Council would be measured by a number of performance indicators within the sector, including the number of Clubmark accredited clubs, coaches and school / club links.

Further discussion followed on providing services to North Nottinghamshire, the need for the Board to have an overview of all of the different funding streams that are coming into the county and to take a pro-active role in ensuring effective use of that funding, how the CSP Board can support and influence the work of NCC and Sport Nottinghamshire so that they remain complementary and that messages are clearly communicated to partners.

Actions: SS to arrange for a similar presentation from Nottingham City Council to provide a full overview of work across the City and County at a future Board meeting

Core team to identify the range of funding streams that are currently coming into the county and to provide this information to Board members

Community Sports Networks

The Board confirmed that it is fully committed to the ongoing support of CSNs

Geoff Waller presented a discussion paper on Community Sports Networks. The following suggestions were made as the initial way forward with this area of work:

- Nottinghamshire CSN Chairs to meet on annual/6monthly basis to address mutual issues. Chaired and organised by Sport Nottinghamshire.
- Clear message from Sport Nottinghamshire Board that they are fully committed to the ongoing support of CSNs
- Chairs who have influential role within LSP structure
- Best practice and advice issued by Sport Nottinghamshire – email or leaflet
- CSNs be encouraged to devise strategies to involve all members of their communities from political and CEO level to local sports club officials.
- Encouragement of all partners in the CSNs through strategies which encompass those local issues regarded as priorities. Social, health as well as sport.

A suggestion was made that more links to local business be encouraged.

Actions: SS and TC to raise the support of CSNs in their meeting with the Chief Executives of the City and County at meeting in December

Core team to work with Geoff and others to initiate the actions above

Sport England Update

Anne Rippon provided information on the future plans and direction for Sport England.

Annual Delivery Plan Q2 200/09

The Board monitored and noted the progress report presented by Simon Starr

IP1 Increasing Participation – remain below target in the workplace challenge

GW noted that a large amount of Private Sector money was invested into Sport in Nottinghamshire, however this wasn't recorded in the delivery plan.

SL noted the need to work with the health sector closely – work has started on this already. SS commented that CSPs may receive funding from the health sector to coordinate physical activity initiatives in 2009/10.

It was suggested that Sport Nottinghamshire encourage partners to make more use of the Championing Nottinghamshire branding.

TC requested that an update on Health / PCT / Physical Activity initiatives be provided at the next Board Meeting

Financial Report Q2 2008/09

The Board monitored and noted the Quarterly Financial Report

KP presented the Q2 2008/09 Financial Report to the Board.

AOB

AR reminded all that public tickets for the East Midlands sports awards were available

TS and SC requested that time to reflect on Board Member roles was included in the next meeting. It was agreed that these would be reviewed at the next meeting in the light of Sport England's award offer and requirements for the CSP.

Date of next meeting

Tuesday 27 January 2009 at 2pm

Venue tbc