

NOTTINGHAM & NOTTINGHAMSHIRE COUNTY SPORTS PARTNERSHIP
MINUTES OF THE INTERIM BOARD MEETING

Friday 7 April 2006

NOTTINGHAM TRENT UNIVERSITY

		ACTION
1	<p>PRESENT Anne Rippon, (Chair) Sport England Adrian Bradley, Nottinghamshire County Council Derek Brewer, Nottinghamshire County Cricket Club James Hayter, Nottingham Trent University Andrew James, Bridgfordian Sandra Lee, Queens Medical Centre Simon Starr, Nottingham & Nottinghamshire Sports Partnership Michael Williams, Nottingham City Council</p> <p>Apologies had been received from Ted Cattle, Stephen Jackson, NTU and James Hayter was welcomed as his deputy, Tim Reddish, John Briggs, Geoff Huckstep, Clare Claxton, Michael Burrows, Nottinghamshire County Council and Adrian Bradley was welcomed as his deputy.</p>	
2	<p>Minutes of the previous meeting were accepted as a true record.</p>	
3	<p>Matters arising from the minutes of the previous meeting (10.2.06) Nottinghamshire PE & Sport Conference, now a 1 day event on 26.6.06. Unlikely to be any requirement to underwrite Derek Brewer, as Chair of the Greater Nottingham Transport Forum, stated that discussions were taking place with Experience Nottinghamshire, City and County Councils on signage issues and that the idea of a Water Taxi had been 'floated' to act as an additional transport link between Holme Pierrepont and the major sporting venues on the Trent. Sport England confirmed that they are committed to Holme Pierrepont until 2009. Andrew James proposed congratulations to Nottinghamshire County Council on their attainment of Beacon Status for providing Culture and sport for hard to reach groups.</p>	
4	<p>DRAFT BUSINESS PLAN AND ANNUAL DELIVERY PLAN Simon Starr gave a brief overview of the Plans, highlighting that in many areas it raises more questions than answers and that the Visioning Event will be crucial in helping to move the Plan forward and add depth to the areas of work defined. Discussion followed around the Scope of the Plan, What Business Are We In? and the Themes. The question of whether the CSP should be focusing its efforts on Active Lifestyles rather than or in addition to Sport and Active Recreation was raised and this led to debate around whether the focus needed to be broad or narrow. Similarly, the role of the CSP in terms of advocacy, co-ordination, marketing and communications was championed and the question asked as to whether these were more appropriate themes than those of Increasing Participation, Improving Performance and Building the Capacity. The difficulty here was recognised as being in the measuring of the effectiveness of these tools. Sandra Lee offered assistance in any qualitative research. There was acknowledgement that the Partnership needs to support other agencies and organisations to deliver and to be able to add value to the work of partners. One yardstick for success was identified as being the level of Stakeholder sign-up to the CSP and the amount of correlation between their Business Plans and that of the CSP.</p>	SL

	<p>A clear sense of wanting to leave a legacy and make a difference was agreed by all. How prescriptive were the requirements of funders (Sport England), would determine the amount of flexibility available to the Partnership and it was seen that the Business Plan had been produced with a view to securing the core funding from the Regional Sports Board at its meeting in June.</p> <p>Simon was congratulated on producing as much as he had in such a short time.</p> <p>ACTION PROPOSED</p> <p>Simon Starr to re-examine the wording of the Scope, how to expand upon the key roles of advocacy, co-ordination, marketing and communication and to discuss with Sport England the degree of prescription.</p>	SS/AR
5	<p>NAME AND IMAGE</p> <p>The Board looked at the options around the name and some of the initial design concepts for a logo. The views of those not present were fed into the meeting. However, it was not possible to reach any consensus. Additional proposals were made using acronyms that did not immediately identify the organisation but would utilise a strapline. A further proposal to make use of the 'Big N' was made but there were some reservations around being seen as a sub-brand and the negative image that still existed in some quarters.</p> <p>RESOLVED</p> <p>To await the outcome of the Visioning event in the hope that this might provide some further thoughts as to the way forward.</p>	SS
6	<p>GOVERNANCE</p> <p>Anne Rippon stated that there were various models of governance in place for CSPs and that SE had commissioned research to undertake a cost/benefit analysis of the alternative options. It was recognised that the current hosting arrangements at NTU were very good but not necessarily the longer term solution.</p> <p>Simon Starr highlighted some of the issues surrounding VAT, accountable body status, risk and employment of staff.</p> <p>RESOLVED</p> <p>To await the outcome of the SE research</p>	
7	<p>VISIONING AND OLYMPIC EVENT</p> <p>Simon Starr outlined the format and programme for the day, how the information would be circulated and the involvement of the 'Virtual Steering Group' and the Board in agreeing information and roles on the day.</p> <p>Simon stated the desire to create a clear outcome, which was owned by those present and which was fed back on the day, a suggestion that had come from Clare Claxton, and he was investigating the feasibility of using an electronic voting system and expert facilitators to achieve this.</p> <p>Andrew James would act as MC and carry out interviews with Simon and audience members.</p> <p>RESOLVED</p> <p>Simon Starr to continue the planning and organisation of the event involving the Steering Group and others as appropriate.</p>	SS/AJ/CC JB/SL
8	<p>60 DAY UPDATE</p> <p>The report was noted</p>	
8	<p>FORWARD PLAN AND DATES OF FUTURE MEETINGS in 2006</p> <p>Friday 9 June @ Nottinghamshire County Cricket Club, Trent Bridge</p> <p>Friday 22 September – venue tbc</p> <p>Friday 17 November – venue tbc</p> <p>All meetings to commence at 8.45am</p> <p>Future Agenda items to be fed into the Forward Plan by contacting Simon Starr</p> <p>Request made for offers of future hosting of meetings in September and November</p>	All